



St. Timothy Catholic Elementary School

15 Bechtel Drive, Kitchener Ontario, N2P 1T4

Phone: 519-748-1874 Fax: 519-748-2707

Website: <http://sttimothy.wcdsb.ca/> Twitter: [@sttimothy3](https://twitter.com/sttimothy3)



St. Timothy Catholic School Advisory Council Annual Report 2022 – 2023 School Year

Dear Parents and School Community:

We would like to acknowledge the hard work and dedication of many individuals who volunteered their time and talents to contribute to the success of the school council. They say it takes a community to raise a child and this came through loud and clear with the commitment demonstrated by our whole school community. Special thanks are due to the members of the 2022 – 2023 school council.

Holly Herteis and Tracey Byrne	- Co- Chair and Co-Treasurer
Colleen Taylor	- Recorder
Kavita Kore	- Parent Representative
Bev Davis	- Parent Representative
Ana Lagos Suazo	- Parent Representative
Yvette Thorne	- Non-Teacher Representative
Amy Ryan Trimble	- Parent Representative
Beverly Rodgers	- Parish Representative
Kyla MacDonald	- Teacher Representative
Al Simoes	- Principal

The Saint Timothy School Council (CSAC) had a very rewarding year. The school council held seven meetings (September 27th, October 25th, November 29th, January 31st, February 28th, April 11th and May 8th) and worked on various initiatives during the year. These meetings were open to the public to encourage input from parents and other members of the community to inform our discussions of the various issues considered. Minutes from meetings are kept in the council binder at the school including financial records. It can also be found on our school website [Catholic School Advisory Council – St. Timothy \(wcdsb.ca\)](http://Catholic School Advisory Council – St. Timothy (wcdsb.ca))

The purpose of the CSAC is to improve pupil achievement and to enhance the accountability of the education system to parents, through the active participation of parents. CSACs are advisory organizations. A CSAC's primary means of achieving its purpose is by making recommendations to the principal of the school and the school board. Boards and principals are responsible to consider recommendations made by each CSAC and advise the council(s) of the actions taken in response to the recommendations.

Initiatives and achievements of the school council in 2022 - 2023 included the following:

1. Discussion and planning regarding an enclosed area for our kindergarten students. We also had presentations and discussions regarding the primary creative playground.
2. Reviewed Policies, WCDSB Plans and Memorandums: School Generated Funds, Inclement Weather Policy, School Council, Multi-Year Strategic Plan and Pastoral Plan.
3. Our Librarian Technician provided updates on the status of our Learning Commons.
4. School Travel Planning Facilitator STSWR joined our meetings and provided updates regarding school travel planning.
5. Updates were shared regarding our Safe, Caring and Inclusive School Team. We discussed general concerns regarding the climate of the school.
6. Other discussion items included projected enrolment, Umbrella Project, school improvement plan, staffing changes and school wide activities.





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7. Supported the celebration of Grade 8 graduation, Bible Ceremony, and anti-bullying initiatives.
8. Parish updates were shared regarding mass and Sacrament preparations.
9. School newswire referred to successful ventures by School Council (i.e., family carnival, purchases, etc.).
10. EQAO and MDI survey (climate survey) information were shared and how this information will help make informed planning decisions.
11. Equity, Diversity, and Inclusion initiatives were shared regarding school policies and programs. Our school equity statement was crafted with input from council members.
12. Annual review regarding school dress code with council members.
13. Continued communication to parents by utilizing our school website, school messenger, twitter, and newswire.

We would like to take this opportunity to thank the parents of Saint Timothy School for all their fundraising efforts this past year. There were two primary fundraising events that occurred, and we raised approximately \$8 000.00 – Spook-a-thon and popcorn. We will be carrying over approximately \$18 000 towards next year’s initiatives. We also raised approximately \$2 000 from our Family Carnival event which will be used to support families in our school community in need. Now, we would like to inform you of where your hard-earned fundraising dollars have been spent.

Student Agenda	\$500.00	Dance-athon Prizes and Cost	\$500.00
Learning Commons Books	\$400.00	Fidget Toys For Classrooms	\$800.00
Teacher Allocation for Classroom Supplies - \$1 200.00			
Teacher and Student Incentives - \$300.00		Family Fun Night	\$600.00
Music Instruments	\$300.00	Grade 8 Graduation Goodwill	\$ 500.00
Transportation Advent Mass	\$600.00	Sporting Equipment	\$1702.11
Shrove Tuesday	\$300.00		

We have currently set aside \$15 000.00 for our enclosed kindergarten project. We will also be using our current funds to support this project. We are excited about this project and hope to see it take shape in the fall.

The 2022- 2023 school year proved to be a great success for our council. It is through the strength, hard work and dedication of its council members that it can achieve its goals. Council worked in tandem with parents, teachers, administration, the parish, and the community at large to ensure another successful year.

New faces and new ideas are always welcomed. School councils are an excellent opportunity to actively participate in discussion and decisions to enhance student achievement and school performance. We encourage you to come to meetings and contribute to making a difference at Saint Timothy Catholic School.

Sincerely yours,

Holly Herteis
Tracey Byrne
Co-Chairs and Treasurer

Mr. A. Simoes
Principal

