



ST. TIMOTHY CATHOLIC SCHOOL



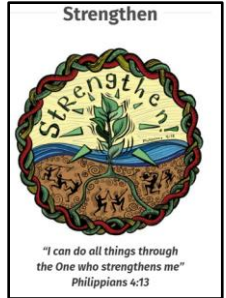
Our Vision, Our Mission and Our Beliefs....

Our Catholic Schools: the heart of the community – success for each a place for all

School Mission Statement

At St. Timothy Catholic School we RESPECT our Catholic faith traditions, CELEBRATE our achievements, PREPARE tomorrow's thinkers.

SCHOOL COUNCIL AGENDA AND MINUTES



Section 1: General Information

Date: Tuesday, November 21st, 2023

Time: 6:30 to 8:00 p.m.

Location: Learning Commons

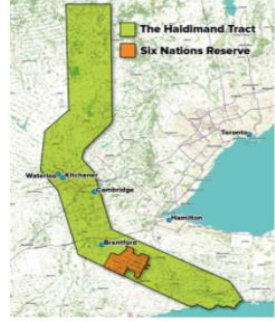
Attendees: Abhishek Roy, Ana Lagos Suazo, Bev Davis, Bev Rodgers, Colleen Taylor, Kavita Kore, Siju Ogunlesi, Sonia Oliveria, Tanya Kruger and Yvette Thorne

Regrets: Erika Skopec, Colleen Taylor, Holly Herteis

1. [WCDSB Pastoral Plan](#)
2. [Multi-Year Strategic Plan](#)
3. [WCDSB Board Improvement and Equity Plan 2023-2024](#)
4. [WCDSB Equity, Diversity and Inclusion](#)
5. [WCDSB Well Being](#)
6. [Catholic School Council](#)
7. [School Council Year End Report 2022-2023](#)
8. [Catholic School Council Advisory Memo](#)
9. [St. Timothy School Council Operations](#)
10. [School Council: A Guide For Members](#)
11. [WCDSB AP Memo School Council](#)
12. [St. Timothy Council Bylaws](#)
13. [APB 004 School Generated Funds](#)

Section 2: Agenda

Item #	Item / Description	Responsibility	Action Anticipated
1	<p>Welcome, Opening Prayer and Land Acknowledgement</p> <p><u>Land Acknowledgement</u></p> <p>As we prepare ourselves for prayer tonight, let's take a slow, deep relaxing breath. Breathe in. Breathe out. Prepare your hearts</p>	Holly/Bev	Greetings, attendance and regrets

	<p>to listen to God. Before we begin let's take pause to pray for:</p> <p>Prayer Advent is a time for all of us in our school and parish community to look again at our relationship with God and each other. In other words, it is an occasion to rediscover a sense of wonder and joy in our living and believing. Rediscovering a sense of wonder and joy, seeing the newness of God's presence in every created thing and person and especially in his Son Jesus Christ, does not happen automatically. It can only be achieved through a renewed commitment to prayer, reflection on God's Word, reconciliation with God and each other and communion with God through the Eucharist and the Sacraments.</p> <p>May all of us as children, parents and teachers embrace this time of Advent as an opportunity to appreciate the wonder of God's love poured out in the mystery of the incarnation Amen.</p>		<div data-bbox="1220 240 1892 602" style="border: 1px solid black; padding: 5px;">  <p>The Waterloo Catholic District School Board acknowledges that the land on which we gather today is the land traditionally used by the Haudenosaunee, Anishinaabe, and Neutral People. We also acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous People with whom we share this land today.</p> </div> <p>Introductions: Attendees to introduce themselves and indicate their connection to the school.</p> <ul style="list-style-type: none"> - Sign our School Cloth <p>Approval of October 17th Minutes Bev approves the minutes.</p>
2.	Faith Focus / Parish Committee	Bev Rodgers	<ul style="list-style-type: none"> - Advent Dec 3rd. Dec 5th Liturgy in school at 1pm, confessions Dec 8th. Christmas liturgy in school. Emails for sacraments + communion to be done soon. Parish Pot luck in the church on Friday Nov 24th. - Toy drive, food drive at the parish - choose an angel and return a toy. Christmas eve mass at Dec 24th 4:30pm. Dec 25th at 9 am mass. Posting available on the website.
	2023-2024 Financial Report and Fundraising	Abhishek	<p>Discussion About Following Budget Items:</p> <ul style="list-style-type: none"> - update on financial records - Detailed Category Summary - Creative Playground Funds (\$15 000.00) <p>Fundraising Events</p>

			<ul style="list-style-type: none"> - upcoming events Mabel's Labels - Update - Spring Fundraising - Spring-a-thon, healthy Valentine day treats <p><u>Requests:</u></p> <ul style="list-style-type: none"> - Classroom funds to help beginning of school year. In the past there has been \$100.00 assigned to each classroom (15 classes this year) - Continue the tradition (\$1500) - Paul Davis Intermediate in person Presentation \$650.00 + HST in February - Council Approves. - Outdoor Toys and Equipment \$500.00 - Council will approve. <p>Mount Mary Request: - Council will approve \$20 per student - 31 students grade 8.(\$620)</p> <p>Also, just wanted to pass info regarding Mount Mary. The cost for this year is \$220.00 per student, but that includes bussing. We have had some parents saying the cost of the price is too much. The Chaplain from Mount Mary said she can cover up to three students. Alyssa and myself (Nick) have started with some fundraising within the intermediate and upper-Junior cohorts (selling chips, candy and such), but we were wondering if Parent council would help be alleviating the cost per student. Either \$20.00 - \$30.00 per student (if possible).</p>
2.	Chair Report	Bev Davis	<p><u>CSAC Chair</u></p> <ul style="list-style-type: none"> • The principal chairs the first meeting of the school year • Chair of CSAC must be determined no later than the end of the second meeting <p><u>Responsibilities include:</u></p> <ul style="list-style-type: none"> • setting the agenda for subsequent meetings in consultation with the principal • chairing the CSAC meetings • attending board level meetings for CSAC chairs (typically 2x per school year) • co-constructing the CSAC Annual Report with the principal at the end of school year <p><u>Annual Commissioning Celebration</u></p> <ul style="list-style-type: none"> - updates - Coffee Chats

- [Catholic School Advisory Council Onboarding](#)
- [School Generated Funds and School Council](#)
- [Round Robin Discussions](#)
- [Summary Input on Parent Engagement](#)

[WCDSB PRO Grant Application](#) - helping parents get more involved in their children's education by supporting local parent-led projects that encourage student learning and well being.

Bev will send out an email to members asking for ideas. Then the proposal will be completed.

Playground Update.

- Possible turf being installed in spring/summer. Waiting from the vendor on how to proceed for this.
- [Final Quote Enclosed Area](#)
- Bev to lead the initiative: Tree about it. For it 50% about it. - program for board - City of Kitchener about it. REEP Program by the City of Kitchener, school would contact. Trees cost Approx \$220 planting + 1 yr maintenance of the trees. \$75 arborist consultation fee.(Native trees - oak, maples, etc.) School based grants provided by the city - city will plant trees for free)

- Purchases for items come from an insured provider.
- We need to ensure risks is mitigated especially when contemplating do it yourself projects - Council affirms that DIY projects are not allowed.
- TD Friends of the Environment Grant - Any council member (Kavita to Fill out the form.)

Lunch Days:- Pizza and Pita Pit

- new feature this year is pizza can be ordered right until Sunday

Halloween Dance-a-thon Update

Detailed Summary of Income and Expenses

- debrief the event (- Better communication, coordination and clarity on the day of the event. An email to be sent to guide the teachers with a step by step program development. The council

			<p>should create a SOP Template of tasks for school wide events. Tanya to take notes from Yvette to make a template. Plan pdf tickets and treat bags a day or two in advance. Tickets can be printed with childrens names on it. esp - JK and SK. Make t-shirt labels for volunteers - so it is more obvious.)</p> <ul style="list-style-type: none"> - What to do with the extra candy ... \$1 pick 5 items Making treat bags on the feast of St. Timothy (Tanya to check if Walmart or other stores if they will take returns) <p>Erika- Students loved having their own pumpkins -Next year could we only have parents who are volunteering to attend the dance? Ask Anna - can we return the candy to Walmart or from where it was purchased?</p> <p>Other Items:</p> <ul style="list-style-type: none"> - Christmas events
5.	NonTeacher and Teacher, Principal Updates	AI	<p>Principal Report</p> <ul style="list-style-type: none"> - Staffing Update - additional CYCW - Student enrolment - over 350 students - Parent-Student-Teacher Conferences - used booking system - Angel Tree Program is up and running - angels can be picked up - Christmas Concert on December 21st at 9:30 a.m. and other highlights - Kindness and Anti-Bullying Awareness Week - events - St. Timothy Bullying Prevention Plan - School and School Board Profiles – St Timothy Sep S – EQAO - Multi Strategic Plan MYSP 2022-25 WCDSB Well-Being plan As a collective group, we can dig deeper into these plans throughout the year to determine how best to engage more families in understanding how these systems/legislation impact their children at school - incorporating Deep Learning, OCSGE, Grandfather Teachings and skill sets across the year. November Communication What Is Deep Learning - Traffic Safety St. Timothy - Parents Link - Saint Timothy School Improvement Plan <p>Other Items (other dates)</p>

			- Meeting dates ... January 30th, April 9th and May 14th
8.	Dates at a Glance For Council sponsored Activities	AI	

NEXT MEETING: Tuesday, January 30th at 6:30 p.m.